

**Asian Studies Center, Michigan State University
Goals of the Dr. Delia Koo Global Faculty Endowment**

- i) To facilitate the incorporation of international and global studies, especially of Asia, in teaching, research, or outreach at Michigan State University.
- ii) To develop the capability of Michigan State University faculty members to conduct activities related to goal one.
- iii) To enhance the standing of the colleges, departments, and the Asian Studies Center and affiliated units at Michigan State University in the area of Asian Studies.

Administration of the Dr. Delia Koo Global Faculty Endowment

- i) The endowment will be administered by the Asian Studies Center.
- ii) Proposals for funding will be evaluated by a committee of three Asian Studies Center affiliated faculty members from the seven elected faculty representatives on the Asian Studies Center Advisory Council.
- iii) Conference proposals will be reviewed on a rolling basis. Teaching/research/outreach proposals will be reviewed on a quarterly basis. The deadline for teaching/research/outreach proposals are January 15, April 15, July 15, and October 15.
- iv) When relevant, input from the ISP Dean's office and other units within ISP including, but not restricted to the Center for European, Russian, and Eurasian Studies, will be solicited.
- v) Based on input from the advisory committee and stakeholders in ISP (see (i) and (ii) above), final funding decisions will be made by the Director of the Asian Studies Center.
- vi) Priority areas for funding will include:
 - a. Faculty research projects, including projects that are likely to have feed-through benefits for teaching and outreach on Asia and
 - b. Faculty travel to conferences in which the faculty member is on the conference program.
- vii) It is envisioned that faculty research funding will be capped at \$5,000 per award, and conference travel funding at \$1,000 per award.
- viii) Applicants who are not already affiliated with the Asian Studies Center are encouraged to become Center affiliates.

**Application for Funding for Teaching, Research, and/or Outreach from the Dr. Delia Koo Global Faculty
Endowment**

Project title:

Date of submission:

1. Name(s):

Email address(es):

Phone number(s):

Title(s) held:

College(s):

Department(s):

2. Project description: describe the project in a two-page document and attach to this form. Please include in your description:

- a) The aims of the project and your approach to achieving these aims;
- b) The outcomes you expect from this project;
- c) The significance of the project (how the project will contribute to your Asia-related teaching, research, and/or outreach, the academic standing of your college and/or department, and the standing of Michigan State University as a center for teaching, research, and/or outreach on Asia);
- d) How the project is innovative.

3. Project budget:

- a) include an itemized budget, specifying the total amount requested from the Dr. Delia Koo Global Faculty Endowment.

- b) If there are other funding sources, please list them, the amounts provided/expected, and supporting documentation (e.g. letter from department chair/funding source) if relevant.
4. Is the project likely to create the possibility of future external funding? If so, please list possible opportunities.
5. Timeline for proposed activity/activities:
6. A follow up report upon completion of the project is **required**, usually not more than one year from award notification. Follow up reports should be emailed to Mae Crowell at plattem@msu.edu
7. Have you received Koo Teaching/Research/Outreach funding in the past? Yes No
 If yes, please submit a document detailing the outcomes of your project along with your application to the submission portal linked below. **This is required to be considered for additional funding.**
8. **Proposals will be reviewed and awarded on a quarterly basis. The deadlines are January 15, April 15, July 15, and October 15.**
 Submission materials include:
- Application form
 - Project description
 - A copy of your current CV
- Please submit the completed application through the online submission portal at asia.isp.msu.edu/KooFacultySubmission