

Asian Studies Center, Michigan State University
Application for Funding for Teaching, Research, and/or Outreach from the Dr. Delia Koo Global Faculty
Endowment

Project title:

Date of submission:

1. Name(s):

Email address(es):

Phone number(s):

Title(s) held:

College(s):

Department(s):

2. Project description: describe the project in a two-page document and attach to this form. Please include in your description:

- a) the aims of the project and your approach to achieving these aims;
- b) the outcomes you expect from this project;
- c) the significance of the project (how the project will contribute to your Asia-related teaching, research, and/or outreach, the academic standing of your college and/or department, and the standing of Michigan State University as a center for teaching, research, and/or outreach on Asia);
- d) how the project is innovative.

3. Project budget:

- a) include an itemized budget, specifying the total amount requested from the Dr. Delia Koo Global Faculty Endowment.

- b) If there are other funding sources, please list them, the amounts provided/expected, and supporting documentation (e.g. letter from department chair/funding source) if relevant.
4. Is the project likely to create the possibility of future external funding? If so, please list possible opportunities.
5. Timeline for proposed activity/activities:
6. A follow up report upon completion of the project is **required**, usually not more than one year from award notification. Follow up reports should be emailed to Greg Frens at frensgre@msu.edu.
7. **Proposals will be reviewed and awarded on a quarterly basis. The deadlines are January 15, April 15, July 15, and October 15, effective March 1, 2017.**

Submission materials include:

- The application form;
- Project description;
- A copy of your current CV.

Please submit the completed application through the online submission portal at asia.isp.msu.edu/KooFacultySubmission.