

**Foreign Language and Area Studies (FLAS) Fellowship
Faculty Recommendation Request 2017 - 2018**

FLAS Applicant: Please provide a copy of this information sheet to the faculty members you are asking to submit letters of recommendation. Two letters of recommendation are required from people who are familiar with your academic work; at least one must be from a faculty member in your major field of study. The second letter is required from your Asian language instructor if courses were taken within the last two years. If this does not apply, choose a second person who knows your academic work. All FLAS letters of recommendation and application materials for Summer 2017 and Academic Year (AY) 2017-2018 are due by February 10, 2017.

This is a request for a confidential letter of recommendation for a student applying for a Foreign Language and Area Studies (FLAS) fellowship administered by the Asian Studies Center at Michigan State University. The FLAS Fellowship Program is funded by the U.S. Department of Education. This recommendation will not be shared with the applicant.

Please provide a letter of recommendation including the following information:

- (1) The name of the student, the capacity in which you have known the student and for how long;
- (2) An evaluation of the student's academic potential (e.g. for graduate study) and his/her level of interest and commitment to the study of Asia;
- (3) A statement of the student's intellectual abilities and potential compared to other students you have taught;
- (4) A description of how the study of the foreign language will contribute to the student's undergraduate or graduate studies and career; and
- (5) Any other information you consider relevant.

All FLAS letters of recommendation and application materials are due no later than February 10, 2017.

***Please send signed confidential letter on your department letterhead by MSU campus mail or U.S. mail in an envelope with your signature across the seal to:**

FLAS
ATTN: Julie Hagstrom, Assistant Director
Asian Studies Center
427 North Shaw Lane, Room 301 (International Center)
Michigan State University
East Lansing, MI 48824-1035

MICHIGAN STATE
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Asian Studies Center
International Studies & Programs

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